We know that your risk assessment plays a key part in your planning and can take you a long time to complete, so we've done one too to help you get started to make organising your school or group trip as easy as possible. All hazards are assessed in the likelihood (L) of occurrence and the severity (S) of harm caused if they were to occur. We can then assign a risk rating (RR) from 1 to 25. Our risk assessment covers key areas of visiting us; getting here, and your visit to The Amazement Park. Whilst we've covered the main areas, there may be some aspects specific to your group that you will need to consider. We can provide a complimentary ticket so that you can come to the Park ahead of your visit to complete your full risk assessment. We look forward to welcoming you and your group to The Amazement Park!

SECTION ONE : TRAVELING TO THE ATTRACTION

What is the hazard?	Who could be harmed?	How might they be harmed?	Exisiting measures to control risk	Risk rating			Additional controls	New risk rating			Controls actioned / monitored by who?	When?
				L	S	RR		L	S	RR		
Use of private vehicles	Pupils, Staff	Injury, Death	Vehicle insured to carry pupils / group members. Seatbelts worn at all times. Consent obtained from parents or guardians.	1	4	4		1	4	4	Trip organisers, Teaching and Support Staff. Coach provider and coach driver.	Before and during visit
Traffic accident (coach)	Pupils, Staff	Injury, Lost from group, Death	Coach meets education service and local authoritys guidelines and is hired from an accredited coach company. Coaches have seatbelts, staff ensure they are used by all passengers, busses with no seatbelts are avoided wherever possible and never used on high speed roads. Staff to pupil / group members to be in line with Education Service acceptable ratios. Suitable embarking and disembarking points used ie wide pavements. Head counts and supervision and during breaks in journey or any instace of leaving and re boarding the coach.	1	4	4		1	4	4	Trip organisers, Teaching and Support Staff. Owner and driver and owner of vehicle	Before and during visit
Minibus travel	Pupils, Staff	Injury, Death, Lost from Group	Driver ensures seatbelts are used. Any equipment or luggage inside is secureley fastened. Bus meets M* Standard and driver has appropriate licence / permit. Care always taken with parking. Suitable embarking and disembarking points used ie wide pavements. Head counts and supervision and during breaks in journey or any instace of leaving and re boarding the bus.	1	4	4		1	4	4	Trip organisers, Teaching and Support Staff. Provider and driver of Bus	Before and during visit
Rest stops / service station breaks on the journey	Pupils	Injury, Lost from group, Left behind, Death	Pupils breifed on purpose and timings for breaks and stops in addition to how and where to contact staff. Also reminded about moving traffic. Full and careful head count carried out twice before departure. Pupils instructed to stay in pairs or groups.	1	4	4		1	4	4	Trip organisers, Teaching and Support Staff.	Before and during visit
On foot	Pupils, Staff	Injury or Death	Routes avoid fast roads wherever possible. Close supervision crossing roads and on any pavements. All pupils and group members are breifed on potential hazards and expected behaviour required for journey.	1	4	4		1	4	4	Trip organisers, Teaching and Support Staff.	Before and during visit
Use of public transport	Pupils, Staff	Injury, Death, Lost from Group	Pupils are carefully supervised especially in crowded areas and exit and entry points to stations and vehicles. Large groups split into smaller groups as required. Emergency plan in place and group members breifed where they are going and what to do if they get separated. All journeys to be planned and assessed.	2	3	6		1	3	3	Trip organisers, Teaching and Support Staff.	Before and during visit

SECTION 2 : VISITING THE AMAZMENT PARK

What is the hazard?	Who could be harmed?	How might they be harmed?	Exisiting measures to control risk	Risk rating			Additional controls	New risk rating			Controls actioned / monitored by who?	When?
				L	S	RR		L	S	RR		
Illness or injury	Pupils, Staff	Illness or injury	Emergency contacts for each pupil/ group member for parents / guardians and teachers arranged. At least one leader for each group to be first aid trained and leaders should carry mobile phones and know how to call emergency services. All Duty Managers on site are first aid trained and fully equipped first aid supplies are available for staff to use on site. Group leaders to carryfirst aid and travel sickness equipment to provide for the group if required.Pupils and group members reminded to bring any required / prescribed medication and that this is stored secureley.	2	3	6	Trip organiser to check staff first aid certificates are in date.	1	3	3	Trip organisers, Teaching and Support Staff, Wake The Tiger Duty Managers	Before and during visit to attraction
Weather Exposure	Pupils, Staff	Heat injury, over exposure to sun, cold injury	Check before departure for pupils who may not bring suitable clothing (Plan ahead and bring spares). Check up to date weather forecasts before visit and ammend any plans accordingly. Consideration to be taken for possible weather conditions and prepare appropriate clothing and equipment. Whilst much of the park is covered and inside, please prepare for wet weather and exptremes in temperature as some areas are outside. Sensible footwear should be worn due to some floor surfaces changing in level and being textured underfoot.	2	2	4	Ensure timely and clear information is sent to pupils, parents / guardians regarding suitable clothing and equipment required for trip.	2	2	4	Trip organisers, Teaching and Support Staff	Before and during visit to attraction
Vehicle movements	Pupils, Staff	Injury or death	No moving vehicles are present anywhere inside the attraction space. Car park area has a designated pick up and drop off point for coaches and minibusses at the front next to the main entrance. Pedestrian walkways are provided where possible.	1	5	5	Keep pupils within the attraction public areas.	1	5	5	Trip organisers, Teaching and Support Staff	During visit
Needs of individual pupils - medical, behavioural, educational	Pupils	Illness or injury	Make suitable and sufficient arrangements for individual group members / pupils including specific risk assessments as necessary. Additional staffing implemented as required to ensure adequete support and supervision. Take advice from legislative and educational bodies as appropriate. Ensure comprehensive information is obtained from parents, guardians or carers to ensure needs are understood and adjusted for correctly.	2	2	4	Parental / Guardian consent form obtained for each pupil / group member.	2	1	3	Trip organisers, Teaching and Support Staff	Before visit
Indirect or remote supervision	Pupils	Injury / Death	Clear procedures including emergency procedures put in place and understood. Parents informed of this and consent given. Meeting points and times set out and communicated. Pupils know how to contact staff. Group Leaders understand that they are still responsible. Pupils / Group members stay in groups or pairs (buddy system). Check that the attraction is suitable for indirect or remote supervision. Ensure group members are both breifed and competant for indirect supervision. Anyone for whom this is not suitable must be supervised by a group leader or teacher.	1	2	2	Include this subject in information given to parents / guardians	1	2	2	Trip organisers, Teaching and Support Staff	Before visit
Slips / Trips / Falls	Pupils, Staff	Injury or death	Visitor routes around the attraction are checked regularly by staff and kept clear of trip or slip hazards. Surfaces can become wet in bad weather. The ground can be uneven in places underfoot and ramps and stairs are present within the attraction.	2	3	6	Note the presence of uneven floor surfaces and wet floors in bad weather. Use alternative routes where possible and report any hazards to the Duty Manager.	1	3	3	Trip organisers, Teaching and Support Staff, Wake The Tiger Staff	Before and during visit to attraction
High level / raised areas	Pupils, Staff	Injury or death	Handrails are in place where necessary and physical barriers are installed to prevent unauthorizes access to areas where hazards may exist. Supervision is required.	1	4	4	Take note of and obey all safety instructions given by staff and through signage.	1	4	4	Trip organisers, Teaching and Support Staff	During visit to attraction
Flashing lights	Pupils, Staff	Injury	A small number of areas in the attraction include flashing lights. Warnings are given at the entrance to the attraction and specific areas are detailed in the attractions Accessibility Guide.	2	2	4	Take note of warnings and locations of these areas and speak to staff for advice or alternative routes.	1	2	2	Trip organisers, Teaching and Support Staff	Prior to and during visit to attraction.
Reduced lighting	Pupils, Staff	Trip/Fall Injury	Some areas of the attraction have reduced lighting levels as part of the experience. Care to be taken when navigating the space.	2	2	4	Note the presence of low lighting levels and ensure group members are suitably supervised and assisted.	1	2	2	Trip organisers, Teaching and Support Staff	During visit to attraction
Enclosed spaces	Pupils, Staff	Discomfort, Stress / Panic	Due to the nature of the immersive attraction some of the passages and areas can be quite small and may feel confined to some individuals. No public areas can legally be defined as confined spaces.	2	1	2	Note the layout and areas of the attraction and supervise and support group members as appropriate.	1	1	1	Trip organisers, Teaching and Support Staff	Before and during visit to attraction
Door entrapment	Pupils, Staff	Injury	Beware of trapping fingers in doors within the attraction.	2	2	4	Take note of possible entrapment risks	1	2	2	Trip organisers, Teaching and Support Staff	Before and during visit to attraction
Pupil lost or separated from group, inadequate supervision	Pupils	Injury or death	Suitable measures for controlling a group put in place, by using buddy systems, identification systems and splitting large groups into smaller groups with named leaders. Pupil / Child to teacher / carer ratios in line with education service legislation and policy. Ensure that supervising staff are competant and understand their roles and responsibilities. Breif pupils / visitor group on trip itinery and arrangements before arrival. Regular head counts by group leaders especially at arrival and departure, or when separting or reforming groups. Access and exit to the park is through the box office area only which is manned at all times by staff. The lost children point is located at the fire truck vehicle in the Street area of the attraction. All staff are trained in lost child procedures and children or staff should be told to report to a member of staff in the event of this happening so the internal procedure can be actioned immediatley.	2	3	6	Provide clear instruction to all group members and leaders about procedures to follow in the event of a pupil or group member becoming separated from their group.	1	2	2	Trip organisers, Teaching and Support Staff	Before and during visit to attraction

SECTION 3 : GROUP SPECIFIC (TO BE COMPLETED BY GROUP VISITORS)

What is the hazard?	Who could be harmed?	How might they be harmed?	Exisiting measures to control risk	Risk rating			Additional controls	New risk rating			Controls actioned / monitored by who?	When?
				L	S	RR		L	S	RR		